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Description automatically generatedPrescQIPP annual awards 2025 submission template**

Please note that award submissions must be submitted [using the online form](https://airtable.com/appVS19ZPJTL6PdXl/pag9zU4jLkm2i446w/form) before the deadline, but this Word template will help you to collate all the necessary information to submit when you are ready.

You can find all the information including key dates and answers to frequently asked questions on the [2025 Awards page of the PrescQIPP website](https://www.prescqipp.info/community-resources/2025-awards/). Please email [awards@prescqipp.info](mailto:awards@prescqipp.info) if you require any assistance.

|  |  |
| --- | --- |
| **Project name**  Please provide a short catchy title that describes your project. This will be printed on a certificate in the event that you win. |  |

**Select ONE PrescQIPP award category you’re applying for (please refer to the** [**award category descriptions**](https://www.prescqipp.info/community-resources/2025-awards/#2025categories) **if you need further information):**

* Addressing health inequalities
* Care homes/domiciliary care/carer medicines optimisation
* Data tools and technology to support medicines optimisation
* Enhanced productivity, sustainability and value for money
* Patient safety and addressing overprescribing

|  |  |
| --- | --- |
| **Organisation name(s)**  This will be published on our website with details of your submission, and displayed on the certificate in the event that you win. |  |
| **Main contact name**  This will be published on our website with details of your submission. |  |
| **Main contact email address**  This will only be used for the purpose of contacting you about your entry. |  |
| **Main contact telephone**  This will only be used for the purpose of contacting you about your entry. |  |

**Project summary**

For example, what you did and why, how you did it, what outcomes you got, patient outcomes, return on investment, savings made and anything else you want to tell us.

Please keep to around 400 words

This wording will feature on the innovation and best practice section of the PrescQIPP website so capture your audience from the start and please keep it to around 400 words.

**Innovation**

Describe how innovative your project is. If this has been done before, describe how you have tackled this issue differently than others?

Please keep to around 400 words

**Measurable evidence** **and impact**

What evidence has your project generated? Describe your measurable outcomes. If your project is ongoing, please state this and your interim results. What impact did the project have? Describe how your project has been evaluated and whether there is any ongoing evaluation.

Please keep to around 400 words

**Medicine optimisation principles**

How has your project met the medicine optimisation (MO) principles of patient safety, patient centred, evidence base, MO part of routine practice?

Please keep to around 400 words

**Patient and stakeholder engagement**

Has there been patient and stakeholder involvement in the design and evaluation of the project? Describe how you involved patients or other stakeholders in your project design and evaluation.

Please keep to around 400 words

**Ease of adoption**

How easily could your project be replicated by other organisations? Provide as attachments any documentation you have produced that you think would help others replicate your project, e.g. business cases, incentive schemes, job descriptions, project plans and timelines, resources produced. cate? Has the project been sponsored by MEGS or other type of sponsorship?

Please keep to around 400 words

**Costs**

What was the return on investment of your project or your project running costs? If you do not have running costs, how much staff time and/or other resources were required to run the project?

Please keep to around 400 words

**Supporting files (guidance)**

The judges always like to see examples of treatment pathways, guidelines developed, business cases, Return on Investment information, leaflets, posters, presentations etc. that you’ve produced so please do attach these with your submission.

These files can be added to the online entry form as attachments. Max file size is 5GB

Please note that all fields except supporting files are mandatory.

Once you have collated all the necessary information, you can [make your submission](https://airtable.com/appVS19ZPJTL6PdXl/pag9zU4jLkm2i446w/form).

You might also find it helpful to refer to the judging criteria below.

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**2025 Shortlist and Judging criteria**

| **Criteria** | **Early stage projects** | **Delivered /** **late stage projects** | **Score out of 4** |
| --- | --- | --- | --- |
| **How innovative is it? / Has this been done before?** | This could be a new innovative project that hasn’t been done before or an old problem/ project delivered in a new way which would be innovative. For example, new levers/ contractual solutions to solve an old problem. | |  |
| **Measurable evidence and impact** | Does the project demonstrate clear plans for evidence generation, e.g. number of patients: reviewed, deprescribed, switched to be recorded. Prescribing items and costs to be measured. Patient health outcomes to be measured, e.g. patient satisfaction surveys planned, hospital admissions data to be reviewed.  Potential impact - Explain how you will evaluate what has been the impact of the project on outcomes and value. e.g. how will the patient satisfaction surveys show patient outcome benefits if there are any. How will the recorded changes in prescribing items and costs demonstrate value. How will review of hospital admission data show improvements in patient outcomes and value. | Does the project demonstrate good evidence generation, e.g. number of patients: reviewed, deprescribed, switched. Changes in prescribing items and costs. Patient health outcomes results, e.g. patient satisfaction survey results, hospital admissions data.  Delivered impact - What has been the impact on patient outcomes and values as a result of the project. Link results obtained with impact on patient outcomes and value, e.g. prescription items and costs reduced representing better value for money; patient survey results showed improvements in pain scores and so improving patient pain management. |  |
| **Does it meet the MO principles?** | Does the project consider Medicines Optimisation principles such as patient safety, medicines review and reconciliation, shared decision making and a multidisciplinary approach to patient care? | |  |
| **Patient/ stakeholder involvement** | Has there been patient and stakeholder involvement in the **design and evaluation** of the project? | |  |
| **Ease of adoption** | How simple would the project be to replicate - is this something other areas can easily pick up and replicate? Have implementation tools such as business case, incentive scheme etc. been shared? Has the project been sponsored by MEGs (would other CCGs allow industry sponsorship, etc.)? | |  |
| **Costs** | Have the potential costs and potential return on investment of the project been planned and are they clearly stated? This includes staffing costs as well as direct costs | Are the costs and potential return on investment of the project clearly stated? This includes staffing costs as well as direct costs |  |
| **Overall opinion of the project** | Overall impression of the project including of how well it has been written up, how easy the information is to find and understand, quality of the documents included. | |  |
| **Total score out of 28** |  |  |  |